



Meeting Minutes

Young Professionals of Martin County

January Board Meeting - (1/27/2025)

Present: Dale Rockefeller, Lillian Tysinger, Zac Rockefeller, Caitlin Buckner, Lindsay Parkin, Samantha Messina, Joshua Heller, Angela Kacprowicz & Jessica Chinchilla

Absent: Jackie Lile & Jordan Bebout

Call to Order: Dale Rockefeller

Start of Meeting: 5:33pm EST

Approval of Meeting Minutes:

1. **Vote:** Approve the November, December & Installation Minutes (3)
 - a. Motion: Jordan Bebout
 - b. Second: Caitlin Buckner
 - c. Vote: All in Favor

Business:

A. President's Report (Dale Rockefeller)

1. BOD Acknowledgement & Conflict of Interest Forms
 - a. **Action Item:** Board to sign individually and send to Executive Board
2. Set Date for New Board Orientation
 - a. **Action Item:** Dale to send out Doodle Poll for new Board members
3. Committee Chair Meetings & Committee Assignments
 - a. See individual notes in committee updates for chair nominations/assignments
 - b. Committee Priorities: Membership additional support
 - c. **Action Item:** Dale to email chairs to assign committee tags on Membership Works
4. 2024 Review Strengths & Opportunities
 - a. Strengths: Annual Sponsorships up, event attendance, variety of events, years of service on current board
 - b. Opportunities: Being able to pivot for event types, push YPMC Cares elements, adding additional board members
5. 2025 Goals
 - a. Stronger Emphasis on YPMC Cares
 - b. Growth within membership by 15%
 - c. 2 more members for each committee

- d. Look into next generation of the board
- 6. Meeting Dates
 - a. Board agreed on second Monday of the month cadence

B. Treasurer Report & Budget/Fundraising Committee: (Caitlin Buckner)

- 1. Committee Updates:
 - a. Jessica to fill spot for at-large board member on Budget & Fundraising Committee
 - b. Jackie to be approached for Budget & Fundraising Committee (at-large)
- 2. Financial Statements for December 2024
 - a. \$1,258 Gross Profit in December 2024
 - b. -\$505.91 net loss in the month of December 2024
- 3. 2024 Year-End Results for income discussed for individual event-types
 - a. -\$4,791.50 net loss for 2024 fiscal year

C. Executive Director Report (Lindsay Parkin)

- a. Communication Committee: (Lindsay Parkin)
 - 1. New members joining the committee
 - 2. Angela to remain on the Communications Committee
 - 3. **Action Item:** Lindsay to review in-kind donor lists and remove non-renewing/inactive sponsors
- b. Outreach Committee: (Lindsay Parkin)
 - 1. Discussed recent sponsorship renewals & nonrenewals
 - 2. Previous Event Review
 - Installation Gala had additional costs for room fee and rentals
 - 3. Upcoming Month Events Review
 - February Coffee & Connect on 2/17/15 - Boys and Girls Club
 - February After-Hours on 2/26/25 - Cardita
- c. Membership Committee: (Lillian Tysinger)
 - 1. Angela to join Membership Committee
 - 2. Samantha to remain on Membership Committee
 - 3. Lillian to build interest in Membership and approach new committee members
 - 4. Review of Membership Numbers MTD
 - a. New Members: 4
- d. Professional Enrichment Committee: (Jessica Chinchilla)
 - 1. Confirm chair of the committee - Jessica Chinchilla
- e. Legislative Committee: (Josh Heller & Jordan Bebout)
 - 1. Confirm co-chairs of the committee - Josh Heller & Jordan Bebout
- f. Rules Committee: (Zac Rockefeller)
 - 1. Action Item: Zac to update Google Drive accesses
 - 2. Action Item: Zac & Dale to review Record Keeping Document

D. New Business - Announcements

End of Meeting: 6:47pm EST

2. Vote: Adjourn the meeting.
 - a. Motion: Jessica Chinchilla
 - b. Second: Angela Kacprowicz
 - c. Vote: All in Favor

Action Items:

- Board to sign individually and send to Executive Board
 - BOD Acknowledgement & Conflict of Interest Forms
- Lindsay to disperse the free coffee cards to the board.
- Lindsay to review in-kind donor lists and remove non-renewing/inactive sponsors
- Zac to update Google Drive accesses
- Dale to set date for New Board Orientation & to send out Doodle Poll for new Board members
- Dale to email chairs to assign committee tags on Membership Works
- Zac & Dale to review Record Keeping Document

Date of Next Meeting: February 24, 2025 at 5:30pm EST

Recorded Votes:

Approval of Minutes		
Motion: Jordan Bebout	2 nd : Caitlin Buckner	Vote: All in Favor
Adjourn Meeting		
Motion: Jessica Chinchilla	2 nd : Angela Kacprowicz	Vote: All in Favor

Respectfully submitted by: Zac Rockefeller (2025 YPMC Secretary)