



## **Meeting Minutes**

### **Young Professionals of Martin County**

#### **January Board Meeting - (1/27/2025)**

**Present:** Dale Rockefeller, Lillian Tysinger, Zac Rockefeller, Caitlin Buckner, Lindsay Parkin, Samantha Messina, Joshua Heller, Angela Kacprowicz & Jessica Chinchilla

**Absent:** Jackie Lile & Jordan Bebout

**Call to Order:** Dale Rockefeller

**Start of Meeting:** 5:33pm EST

#### **Approval of Meeting Minutes:**

1. **Vote: Approve the November, December & Installation Minutes (3)**
  - a. **Motion: Jordan Bebout**
  - b. **Second: Caitlin Buckner**
  - c. **Vote: All in Favor**

#### **Business:**

##### **A. President's Report (Dale Rockefeller)**

1. BOD Acknowledgement & Conflict of Interest Forms
  - a. **Action Item:** Board to sign individually and send to Executive Board
2. Set Date for New Board Orientation
  - a. **Action Item:** Dale to send out Doodle Poll for new Board members
3. Committee Chair Meetings & Committee Assignments
  - a. See individual notes in committee updates for chair nominations/assignments
  - b. Committee Priorities: Membership additional support
  - c. **Action Item:** Dale to email chairs to assign committee tags on Membership Works
4. 2024 Review Strengths & Opportunities
  - a. Strengths: Annual Sponsorships up, event attendance, variety of events, years of service on current board
  - b. Opportunities: Being able to pivot for event types, push YPMC Cares elements, adding additional board members
5. 2025 Goals
  - a. Stronger Emphasis on YPMC Cares
  - b. Growth within membership by 15%
  - c. 2 more members for each committee

- d. Look into next generation of the board
- 6. Meeting Dates
  - a. Board agreed on second Monday of the month cadence

**B. Treasurer Report & Budget/Fundraising Committee: (Caitlin Buckner)**

- 1. Committee Updates:
  - a. Jessica to fill spot for at-large board member on Budget & Fundraising Committee
  - b. Jackie to be approached for Budget & Fundraising Committee (at-large)
- 2. Financial Statements for December 2024
  - a. \$1,258 Gross Profit in December 2024
  - b. -\$505.91 net loss in the month of December 2024
- 3. 2024 Year-End Results for income discussed for individual event-types
  - a. -\$4,791.50 net loss for 2024 fiscal year

**C. Executive Director Report (Lindsay Parkin)**

**a. Communication Committee: (Lindsay Parkin)**

- 1. New members joining the committee
- 2. Angela to remain on the Communications Committee
- 3. **Action Item:** Lindsay to review in-kind donor lists and remove non-renewing/inactive sponsors

**b. Outreach Committee: (Lindsay Parkin)**

- 1. Discussed recent sponsorship renewals & nonrenewals
- 2. Previous Event Review
  - Installation Gala had additional costs for room fee and rentals
- 3. Upcoming Month Events Review
  - February Coffee & Connect on 2/17/15 - Boys and Girls Club
  - February After-Hours on 2/26/25 - Cardita

**c. Membership Committee: (Lillian Tysinger)**

- 1. Angela to join Membership Committee
- 2. Samantha to remain on Membership Committee
- 3. Lillian to build interest in Membership and approach new committee members
- 4. Review of Membership Numbers MTD
  - a. New Members: 4

**d. Professional Enrichment Committee: (Jessica Chinchilla)**

- 1. Confirm chair of the committee - Jessica Chinchilla

**e. Legislative Committee: (Josh Heller & Jordan Bebout)**

- 1. Confirm co-chairs of the committee - Josh Heller & Jordan Bebout

**f. Rules Committee: (Zac Rockefeller)**

- 1. Action Item: Zac to update Google Drive accesses
- 2. Action Item: Zac & Dale to review Record Keeping Document

D. New Business - Announcements

**End of Meeting:** 6:47pm EST

2. **Vote:** Adjourn the meeting.
  - a. **Motion:** Jessica Chinchilla
  - b. **Second:** Angela Kacprowicz
  - c. **Vote:** All in Favor

**Action Items:**

- Board to sign individually and send to Executive Board
  - BOD Acknowledgement & Conflict of Interest Forms
- Lindsay to disperse the free coffee cards to the board.
- Lindsay to review in-kind donor lists and remove non-renewing/inactive sponsors
- Zac to update Google Drive accesses
- Dale to set date for New Board Orientation & to send out Doodle Poll for new Board members
- Dale to email chairs to assign committee tags on Membership Works
- Zac & Dale to review Record Keeping Document

**Date of Next Meeting:** February 24, 2025 at 5:30pm EST

**Recorded Votes:**

<b>Approval of Minutes</b>		
<b>Motion:</b> Jordan Bebout	<b>2<sup>nd</sup>:</b> Caitlin Buckner	<b>Vote:</b> All in Favor

<b>Adjourn Meeting</b>		
<b>Motion:</b> Jessica Chinchilla	<b>2<sup>nd</sup>:</b> Angela Kcproicz	<b>Vote:</b> All in Favor

**Respectfully submitted by:** Zac Rockefeller (2025 YPMC Secretary)